



WILLIAMSBURG AREA TRANSIT AUTHORITY

MEMORANDUM

TO: Board of Directors

DATE: January 12, 2022

SUBJECT: Executive Director Report

Please find below a few informational items for the Board.

- Staff continues to recruit for transit operations staff in partnership with JCC Human Resources. The new variant of COVID that has emerged in early January has caused some operators to be out according to updated protocols. WATA staff has worked to provide all scheduled services thus far during these operational challenges.
- Staff has received responses to the recent AVL/ITS system solicitation and proposals are being evaluated. Responses to the third-party vehicle maintenance services RFP are due January 24, 2022. A solicitation for consulting services for completion of the Transit Strategic Plan is planned for release in late January as well.
- Staff is preparing funding requests for the upcoming application period for FY 2023 funding from DRPT.
- Design is continuing on the administration/maintenance facility on Pocahontas Trail and the consultant is working on preliminary cost estimates. Staff will use this information to discuss with the Board the potential of needing to seek additional funding to complete the facility.
- Please find enclosed a monthly ridership report.