

**AGENDA**

**Williamsburg Area Transit Authority Board of Directors**

**Special Called Meeting**

**January 12, 2023, 8:30 A.M.**

**Stryker Center City Council Chambers Workroom**

**412 N. Boundary Street, Williamsburg, VA 23185**

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**A. Call to Order**

**B. Roll Call**

**C. Public Comment**

**D. New Business**

1. Interim Executive Director Appointment- *Proposed Resolution #R23-18*

**E. Adjournment to January 18, 2023**



WILLIAMSBURG AREA TRANSIT AUTHORITY

MEMORANDUM

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**TO:** Board of Directors

**DATE:** January 12, 2023

**SUBJECT:** Interim Executive Director Appointment, *Proposed Resolution #R23-18*

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Mr. Sanford “Sandy” B. Wanner, via a contract with the Berkley Group, has agreed to serve as the Interim Executive Director of the Williamsburg Area Transit Authority (WATA) and as the Acting Secretary to the WATA Board of Directors (the “Board”) until a new Executive Director is selected.

To formalize the relationship, the Board will need to approve the attached resolution appointing Sanford “Sandy” B. Wanner, via a contract with the Berkley Group to serve as Interim Executive Director and Acting Secretary to the Board as well as authorizing the Chair to execute all documents necessary to formalize the appointment. A Procurement Purchase Order with the Berkley Group will be finalized defining the terms for Mr. Wanner’s employment as Interim Executive Director. The start date and effective date will be January 13, 2022 and continue until such time as a new Executive Director is appointed.

**Recommendation:** The Board approve the appointment of Mr. Sanford “Sandy” B. Wanner, via a contract with the Berkley Group as Interim Executive Director of WATA and authorize the Chair to execute all documents necessary to formalize the appointment.

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Paul Holt  
Chair

**RESOLUTION #R23-18**

**INTERIM EXECUTIVE DIRECTOR APPOINTMENT**

**WHEREAS**, the Board of Directors of the Williamsburg Area Transit Authority (WATA) has accepted the resignation of Mr. William C. Porter, Jr., Interim Executive Director;

**WHEREAS**, the Board wishes to appoint Mr. Sanford “Sandy” B. Wanner, via a contract with the Berkley Group, as Interim Executive Director and Acting Secretary to the Board.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Williamsburg Area Transit Authority hereby appoints Sanford “Sandy” B. Wanner to serve as Interim Executive Director of WATA and Acting Secretary to the Board, effective January 13, 2023 until the position of Executive Director is filled by a qualified candidate.

**BE IT FURTHER RESOLVED** that the Board of Directors of the Williamsburg Area Transit Authority hereby authorizes the Chair of the Board to endorse any and all documents necessary to formalize the appointment of Sanford “Sandy” B. Wanner as Interim Executive Director and Acting Secretary to the Board, including but not limited to a purchase order with the Berkley Group.

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Paul Holt  
Chair

ATTEST:

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Mark Bellamy  
Vice Chair

Adopted by the Board of Directors of the Williamsburg Area Transit Authority this 12<sup>th</sup> day of January 2023.