



WILLIAMSBURG AREA TRANSIT AUTHORITY

MEMORANDUM

TO: Board of Directors

FROM: Zach Trogdon, Executive Director

DATE: February 9, 2022

SUBJECT: Planning Session Items

You will find enclosed a proposed agenda for our planning session on February 16, 2022. The discussion topics center the current FY2022 budget and the upcoming FY2023 budget. Included with this memo are copies of a quarterly update on the FY2022 budget and a draft of the FY2023 budget. Staff will speak more to these documents at the meeting.

Discussion will also be held on current project and efforts staff is working on. This includes capital projects and other planning and operational items. Finally, I propose to have a discussion about future operational costs and revenues. Included with this memo is a 10-year financial plan that is normally submitted with the annual TDP update to DRPT. All of these documents are intended to just provide background for further discussion.

Thank you for allowing a time to discuss these items and I look forward to seeing you at the meeting.